



## **YOUTH DIVERSION AND DEVELOPMENT GROUP LEADER**

Organization: The AMAAD Institute  
Type of Work: Part-Time  
Location: Los Angeles, CA

Arming Minorities Against Addiction & Disease (AMAAD) Institute facilitates personalized individual access to programs and services that foster safe and supportive healthy environments for people to live, learn, and develop to their fullest potential. AMAAD was incorporated through a peer-based framework, and over the years has harnessed its collective human and material resources to serve multifaceted communities through transitional housing, Behavioral Health programming, and advocacy, while utilizing an approach that is especially relevant to those whom are disproportionately affected.

AMAAD is seeking a dynamic individual to serve as Youth Diversion and Development (YDD) Group Leader. YDD Group Leader works collaboratively with the YDD Manager to develop and facilitate objective-based workshops in our in-school and after-school learning program. The successful candidate will have a strong knowledge of the best practices in youth development and will have a passion for working with middle school and high school scholars.

Like all AMAAD employees, the YDD Group Leader should demonstrate a strong commitment to the mission and values of AMAAD and should have substantial expertise in all areas of responsibility. Come join an organization that is approaching a decade of offering quality programming and services for the LGBTQ+ community within South Los Angeles – unapologetically.

### **KEY RESPONSIBILITIES**

#### Programmatic

- Develop and implement programming focused on project and service-based learning, adolescent literacy, teambuilding and life-skills;
- Assist in leading extension activities and other special events to reinforce program objectives;
- Practice AMAAD facilitation methods, including group work and teambuilding, experiential and project-based learning methodologies;
- Uphold and model AMAAD values and youth development principals for all youth and colleagues;
- Innovate and implement new point-of-service ideas;
- Perform other duties as needed and designed by YDD Program Manager.

#### Operational

- Analyze, strategize, visualize, identify problems, and reach conclusions to create and implement action with the program;
- Work with AMAAD staff to maintain engagement and attendance targets;
- Adhere to all AMAAD policies, best practices and requirements in risk and safety, fiscal stewardship, internal organizational and external regulatory compliance to protect the health and reputation of AMAAD;
- Other duties as assigned.

#### AMAAD Organizational Responsibilities

- Demonstrate enthusiasm for AMAAD Institute and a strong commitment to its mission in a manner that is intentionally inclusive of BIPOCs, those with intersectional identities, especially LGBTQ+ and/or gender nonconforming people;
- Be an active team member supporting other staff members;
- Participate in AMAAD satellite teams, based on talent, skills, and interest.

### **SKILLS AND ABILITIES**

- Demonstrated success working with youth and youth and young-adults;

- Exhibits high energy, warmth, enthusiasm and patience in working with youth;
- A record of success in facilitating and managing groups of youth;
- Strong oral and written communication and presentation skills;
- Flexible, resilient, self-starter with a good sense of humor;
- Must be able to lift 20 lbs.

#### **EXPERIENCE AND EDUCATION**

- Bachelor's Degree welcomed, High School diploma and/or college enrollment are also strongly encouraged to apply;
- Ability to work in a high-paced environment with continual distractions;
- Functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

#### **COMMITMENT:**

- Monday through Friday, with flexibility between 9:30AM – 3:30PM – no more than 29hrs per week (occasionally later with some weekends depending on programming)

#### **COMPENSATION:**

- (\$25 hr) commensurate with experience and internal equity. All employees are eligible for annual performance-based salary increases. Because we value staff tenure in each role, we do not currently cap salary ranges.
- We offer all part-time employees PTO and accrual leave benefits.
- AMAAD Institute is an equal opportunity employer. Black and Indigenous People of Color (BIPOC), and those with intersectional identities, especially Lesbian, Gay, Bisexual, Transgender, Questioning/Queer (LGBTQ+), gender nonconforming people, and allies are encouraged to apply.

#### **HOW TO APPLY**

Qualified candidates please email a cover letter and resume to [jobs@amaad.org](mailto:jobs@amaad.org). Please include all documents as one pdf file and use 'YDD Group Leader' in the subject line.