



## **PREVENTION SPECIALIST**

Organization: The AMAAD Institute  
Type of Work: Full-Time  
Location: Los Angeles, CA

Arming Minorities Against Addiction & Disease (AMAAD) Institute facilitates personalized individual access to programs and services that foster safe and supportive healthy environments for people to live, learn, and develop to their fullest potential. AMAAD was incorporated through a peer-based framework, and over the years has harnessed its collective human and material resources to serve multifaceted communities through transitional housing, Behavioral Health programming, and advocacy, while utilizing an approach that is especially relevant to those whom are disproportionately affected.

AMAAD is seeking a dynamic individual to serve as a Prevention Specialist. The Prevention Specialist works collaboratively with the Youth Health and Wellness Manager to provide HIV prevention and linkage activities to ensure prevention services are accessible and inclusive to the communities that need it most. These activities will include 1) targeted testing/counseling & linkage to care; 2) Condom Distribution; 3) Prevention with Positives; 4) Community Education; 5) PrEP Navigation; and 6) Active referrals. The successful candidate will have a strong knowledge of the best practices in observation and listening, communication, patience, empathy, and facilitating evidence-based curricula and identifying additional needs of participants through screening and assessments.

Like all AMAAD employees, the Prevention Specialist should demonstrate a strong commitment to the mission and values of AMAAD and should have substantial expertise in all areas of responsibility. Come join an organization that is approaching a decade of offering quality programming and services for the LGBTQ+ community within South Los Angeles – unapologetically.

### **KEY RESPONSIBILITIES**

#### Support Services and Relationship Management

- Provide confidential assessment to determine HIV prevention needs of participants, regardless of whether test results are positive or negative; this includes the planning and referral of prevention service;
- Provide HIV testing and STD screening on-site and through outreach into the community, including local bars/clubs and other community settings where the target population socializes and/or congregates as needed;
- Conducting community-based outreach in order to recruit priority populations into HIV/STI testing & prevention services through various in-person and social media/app-based activities;
- Facilitating the distribution of condoms and safer sex supplies to locations frequented by priority populations, including identifying new sites and manage and maintain all safer sex material inventory for Prevention Team;
- Assess participant needs and link participants to effective prevention and essential support services including housing, nutrition assistance, mental health and substance abuse treatment, employment services, and other needs as identified by participants.

#### Operational

- Clearly and accurately Complete required documentation for HIV Prevention programs including HIV Counseling and Testing Forms and consents, participant satisfactory surveys, Program screeners, sign-in sheets, incentive logs, program forms et cetera;
- Collaborate with project and organizational staff in advertising and media promotion of the HIV testing and PrEP program, including the use of geo-social networking and platforms;
- Collect and report data on program activities;
- Stay informed about current HIV/AIDS trends, prevention and care efforts and strategies.
- All other duties as assigned.

#### AMAAD Organizational Responsibilities

- Demonstrate enthusiasm for AMAAD Institute and a strong commitment to its mission in a manner that is intentionally inclusive of BIPOCs, those with intersectional identities, especially LGBTQ+ and/or gender nonconforming people;

- Be an active team member supporting other staff members;
- Participate in AMAAD satellite teams, based on talent, skills, and interest.

#### **SKILLS AND ABILITIES**

- Demonstrated success working with ethnic, racial, economic and sexually diverse populations;
- Enthusiastic team builder with strong leadership skills including: active listening, communication, customer service, interpersonal, problem-solving, and emotional intelligence;
- Have knowledge and sensitivity about the needs/ issues of various subpopulations such as people of color and the LGBTQIA+ community;
- Flexible, resilient, self-starter with a good sense of humor.

#### **EXPERIENCE AND EDUCATION**

- High school diploma required; Bachelor's degree, welcomed, or the combination of education, training and experience commensurate with others in this position;
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- Valid Certified HIV Counseling and Testing Certification and/or ability to pass certification within two months of hire date;
- Functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

#### **COMMITMENT:**

- Monday through Friday, approximately 9:00AM – 5:00PM (occasionally later with some weekends depending on programming)

#### **COMPENSATION:**

- (\$25 hr.) commensurate with experience and internal equity. All employees are eligible for annual performance-based salary increases. Because we value staff tenure in each role, we do not currently cap salary ranges.
- We offer a comprehensive benefits plan, covering the employee premium for medical, dental, and vision plans. Other benefits include life insurance, generous vacation time and paid holidays, professional development, and a 401K retirement plan with an up to 5% match.

AMAAD Institute is an equal opportunity employer. Black and Indigenous People of Color (BIPOC), and those with intersectional identities, especially Lesbian, Gay, Bisexual, Transgender, Questioning/Queer (LGBTQ+), gender nonconforming people, and allies are encouraged to apply.

#### **HOW TO APPLY**

Qualified candidates please email a cover letter and resume to [jobs@amaad.org](mailto:jobs@amaad.org). Please include all documents as one pdf file and use 'Prevention Specialist' in the subject line.