



The AMAAD Institute

Arming Minorities Against Addiction & Disease

Job Posting

Position: Prevention Specialist
Status: 100% Full-Time, Regular
Probation: 180 Days

Division: Health & Wellness
Salary: D.O.E.
Benefits: Employer Paid

The AMAAD (*Arming Minorities Against Addiction & Disease*) Institute is seeking to hire a **Prevention Specialist**. Under the direction of the Youth Health & Wellness Manager, the Prevention Specialist will provide outreach, quality and comprehensive HIV Health Education, HIV counseling, testing and linkage to care services, and facilitate HIV Prevention interventions to clients at high risk for infection or transmission of HIV. The Prevention Specialist must be culturally competent with an understanding of AMAAD's overall organizational approach, which is informed by the belief that the entire community benefits when individuals have access to support services that help to manage their lives in a manner that embraces their self-defined ethnic identification, sexual orientation, and/or gender-expression. The Prevention Specialist will especially be concerned with meeting the needs of the organization's priority populations (via linkage navigation) which is Black and Brown LGBTQ+ young adults who are at-risk or affected by substance use disorder (SUD), HIV/AIDS, and/or incarceration.

Responsibilities:

- HIV counseling and testing, linkage to care services, and coordination of referral services into other appropriate programs
- Assist with linking participants to HIV testing and other linkage to care services
- Promoting prevention interventions and services to clients at high risk for HIV/STI infection or transmission
- Prevention Specialist works with Youth Health and Wellness Manager to develop and implement outreach and recruitment strategies at community events, discussion groups and approved social media site to promote retention in AMAAD programs.
- Assists with the development and facilitation of HIV/STI workshops, educational group sessions and AMAAD event.
- Condom distribution activities.
- Accurately maintains the required documentation for outreach and HIV-Prevention programs including sign-in sheets, intake/consent forms, GPRA surveys, sign-in sheets, incentive logs, program forms.
- Maintains updated referral list of community resources for HIV Prevention, Mental Health, and Addiction Recovery.
- Coordinates with programs and other agencies to ensure successful completion of linked referrals.

- Prevention Specialist will enforce community collaborations and network with other diverse organizations including the HIV/AIDS, Latino, African American, and LGBTQ (gay, lesbian, bisexual, transgender, questioning) communities of color.
- Participates in regular internal audits to ensure that program documentation, charts and reports are accurate.
- Participates staff meetings and trainings.
- Participates in comprehensive training sessions for HIV/STI prevention.
- Approximately 50% of time is dedicated to providing HIV Counseling and Testing.
- Promotes HIV Prevention services through in-service presentations to AMAAD staff and other agencies.

Qualifications:

- Covid-19 vaccination (Moderna, Pfizer, or Johnson & Johnson).
- High School Diploma or equivalent work experience.
- Preferred Bachelor of Arts Degree and preferably experience in a non-profit setting. Otherwise, a minimum of one year's experience working in an HIV prevention program or an HIV/AIDS related human services field such as social work, psychology, nursing, counseling, or health education.
- California Department of Public Health Certification for HIV Testing & Counselor (preferred).
- Demonstrated skills in Presentation and Group Facilitation.
- All program activities will address and empower each client's efforts to reduce the risk of HIV infection or transmission.
- Excellent communication skills, including written and public speaking.
- Self-starter, able to work interdependently to accomplish goals and outcomes.
- Ability to lead, direct and motivate volunteers.
- Resourceful with strong research skills.

Attributes:

- Guided by a clear set of Core Values and Behaviors - Humble, Hungry, Mission Driven and People Smart, you will join an impressive group of individuals and contribute your diverse set of experiences, skills, and characteristics to the organization.
- Accepts guidance and responds well to feedback.
- Displays maturity, good judgment, enthusiasm, and personal motivation.
- Strong interpersonal skills including the ability to anticipate workload and effectively cultivate and leverage relationships with colleagues to meet deadlines.
- Collaborative entrepreneurial spirit, ability to multi-task and prioritize concurrent projects and day-to-day tasks within a high production and fast-paced environment.

Submit Cover Letter and Resume to: jobs@amaad.org

The AMAAD Institute is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by federal, state, or local laws.